

**Information on turning in your thesis  
for the Ph.D. Medical Research  
- Publication of your thesis -**

Upon successful completion of the oral defense, the Ph.D. candidate must make his/her thesis available to the public. You must hand in the final dissertation **within 1 year of the defense**. If the required copies are not delivered within this period, all rights acquired by the successful completion of the oral defense and the doctoral program expire.

If acceptance of the thesis is dependent on imposed conditions, the revised version must be approved by the supervisor in writing.

Only then you should proceed as follows:

**Firstly**, you should print the final version of your thesis (**2 copies**), considering the following requirements:

- The title page of the final version of the thesis must indicate "Dissertation zum Erwerb des Doctor of Philosophy (Ph.D.) an der Medizinischen Fakultät der Ludwig-Maximilians-Universität München" plus the name of the institution where the thesis was prepared and the date you handed in your thesis for correction before the oral defense.
- On the inside, you must indicate your supervisor and the 2<sup>nd</sup> reviewer, the dean, as well as the date of the oral defense.
- The signed affidavit must be included in all printed copies.
- A signed confirmation of congruency between the printed and electronic versions must be included in all printed copies.

**Secondly**, create a pdf-file of your thesis considering the following requirements:

- Before creating the pdf-file you want to upload, read the "help" text on the server (<http://edoc.ub.uni-muenchen.de/>.)  
An English version can be accessed by clicking on "English" on the right just beneath the banner. Please pay particular attention to paragraph 10.3.: <https://edoc.ub.uni-muenchen.de/help/index.html#properties>
- The requirements concerning the title page and the inside apply here in the same way.
- Neither affidavit nor confirmation of congruency **need to be** contained in the uploaded version, but there **must not be** any signature or address in the digital version.
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- Fill in the form for the submission of an electronic thesis, print it **twice** and sign it:  
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**Finally**, you must turn in the 2 printed copies of your final version together with the two signed copies of the form for the submission of an electronic thesis **at the University Library "Publikationsdienste Dissertationen"** (Publication Services Theses):

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<http://www.en.ub.uni-muenchen.de/working/opening-hours/index.html>

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Please keep a copy of the confirmation from the library to hand in to the MMRS in exchange for your degree certificates. Dr. Alice Edler will let you know when they are ready to be picked up or mailed to you in a few weeks.

Please note that you are not allowed to call yourself 'Ph.D.' or 'Dr.' before you receive your degree certificates.